

COUNCIL AGENDA

Meeting can be viewed live at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session on December 2, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Fire Chief – Colin Shewell, Director of Operations – Greg Storms, Treasurer – Kristen McGill, Deputy Clerk – Kendra Kettler, Drainage Superintendent – Andrew Neely.

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of

the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex YouTube channel & website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [02 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [02 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [02 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated December 2, 2020 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

Presentation of Years of Service Awards

- Mark McLean
- Raymond Campbell
- Kim Jewell
- Mitch Scheerer

Meeting to Consider Engineer's Report – Switzer Drain

[04 Switzer Drain Notice](#)

[04 Switzer Drain Report](#)

[04 Switzer Drain 2020 Drawings](#)

Council shall consider the report prepared by Spriet Associates dated September 16, 2020 and shall give opportunity to any person who own lands within the area requiring drainage who have not signed the petition an opportunity to do so and/or remove their name(s) from the petition (section 4 only).

- Engineer/Staff will give an overview of the work required;
- Questions from any affected property owners whom are present (virtually);
- Request from those present (virtually) to add or remove their name(s) from the petition (section 4 only);
- Comments or questions from Members of Council;
- Decision (if approved, first and second reading of the by-law is required).

#2020-

Moved by _____

Seconded by _____

THAT Council accepts the Engineer's Report in reference to the Switzer Drain and refers the by-law to the by-law section of the agenda for the 1st and 2nd reading only.

5. CONSENT AGENDA

- a. Southwest Middlesex Vouchers, November 6 to November 19, 2020

[05 SWM Vouchers](#)

- b. Middlesex Federation of Agriculture Annual Meeting Notice

[05 2020 AGM Notice](#)

- c. Southwest Middlesex Meeting Minutes – November 25, 2020 Budget & Regular Minutes of Council

[2020 11 November 25 Council Budget Meeting Minutes DRAFT](#)

[2020 11 November 25 Council Meeting Minutes DRAFT](#)

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items

5a through 5c as information, including the approval of the minutes from the November 25, 2020 Budget and Regular Council meetings.

6. COMMITTEE OF ADJUSTMENT

7. PUBLIC MEETINGS

8. STAFF REPORTS

a. Fire

b. Administration

i. Request for Proposals for Services of Integrity Commissioner, Closed Meeting Investigator, and Municipal Ombudsman

[08 b Meeting Investigator Integrity Commissioner Municipal Ombud Services](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approve the appointment of Aird Berlis to provide the services of Integrity Commissioner, Closed Meeting Investigator, and Municipal Ombudsman; and

THAT staff be directed to prepare a by-law to authorize the contract with Aird Berlis for services of Integrity Commissioner, Closed Meeting Investigator, and Municipal Ombudsman.

c. Building

d. Finance

e. Facilities and Recreation

f. Public Works

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS

- Action

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately

- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

Closed Session not anticipated.

16. BY-LAWS

1. By-law No. 2020/076 (3rd reading)

[2020076 P8-2020 Sinclair BL](#)

Being a by-law to amend Zoning By-law No. 2011/065 (4317 Parkhouse Drive).

2. By-law No. 2020/096

[2020096 Inspector AppointmentBL](#)

Being a by-law to appoint a building inspector for the Municipality of Southwest Middlesex

3. By-law No. 2020/097

[2020097 Inspector AppointmentBL](#)

Being a by-law to appoint a building inspector for the Municipality of Southwest Middlesex.

4. By-law No. 2020/098

[2020098 AlvinstonFireDeptMngmtAgreementByLaw](#)

Being a by-law to authorize the signing of an agreement between the Municipality of Brooke-Alvinston, the Township of Dawn-Euphemia and the Municipality of Southwest Middlesex for the joint management of "Brooke Fire Rescue" (Alvinston Fire Department).

5. By-law No. 2020/099

[2020099 Committee of Adjustment Appointment](#)

Being a by-law to appoint a Committee of Adjustment for the Municipality of Southwest Middlesex.

6. By-law No. 2020/100 (1st and 2nd reading)

[2020100 SwitzerDrainBL](#)

Being a by-law to provide drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Switzer Drain.

7. By-law No. 2020/101

[2020101 Confirming 2DecMeeting](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (December 2, 2020)

#2020-

Moved by _____

Seconded by _____

That By-law No. 2020/076 be given third and final reading,

That By-law No. 2020/100 be given first and second reading, and;

That By-law No. 2020/096 to By-law No. 2020/099 and By-law No. 2020/101 be given first, second, third and final readings.

17. FUTURE MEETINGS (subject to change)

- December 16, 2020 Special Meeting of Council
- December 16, 2020, Regular Meeting of Council/Planning
- January 13, 2021
- January 27, 2021

18. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.